

ARRA Hiring Approval Form

ARRA Project Name:

Title/Grade of Position Needed:

Location of Position:

ARRA Account Number to be used:

Justification for Hire:

SIGNATURES:

ARRA Project Manager

Date

ARRA Program Manager

Date

*Approval is for requesting an additional hire to work on ARRA projects and using ARRA funds.
Route through Program Manager for approval if request is coming from a Project Manager.*

APPROVED **DISAPPROVED:**

APPROVED **DISAPPROVED:**

HQ Human Resources Officer, Date

Associate Director, APS/CFO, Date

Comments: *(enter reason for disapproval)*
